



## Job Description: Micromobility Planner

[MetroBike LLC](#) is hiring a Micromobility Planner in the DC area.

### **Key responsibilities include:**

Shared Mobility Device program:

- Coordinate an annual permitting process of private scootershare and bikeshare operators for a local jurisdiction.
- Monitor operators' performance for compliance with permit requirements.
- Track broken device, improper parking, and other tickets through an issue tracking system to ensure operator resolution.
- Research corral parking sites for e-scooters and e-bikes, obtain jurisdiction approval for installation, and build corrals along with team members.
- Annually inspect corrals and make repairs.
- Provide regular updates to clients about task statuses.

The Meddin Bike-sharing World Map (<https://bikesharingworldmap.com/>):

- Research bikeshare systems from around the world and update a database with changes, including availability status, fleet size and composition, etc.
- Write monthly social media posts about the findings.

### **Selection Criteria:**

The ideal candidate will have strong analytical, verbal, and written communication; project management experience; operations; and creative problem-solving skills.

Minimum requirements include:

Bachelor's degree in urban planning, transport, operations, public policy, or related field. An advanced degree is a plus.

Three years of progressively responsible experience in a related field.

Strong computer aptitude, including Word, Excel, PowerPoint, basic graphic editing, and Google Earth. GIS experience is a plus.

Ability to lift a 30-pound bike rack.

**Compensation and benefits:**

This is a part-time position for 15 - 20 hours per week and an hourly rate of \$35 - \$45. There is a DC office and telework is available.

MetroBike LLC is a micromobility consultancy and bike parking provider, serving our clients since 2005. MetroBike was at the forefront of the bikeshare movement and assisted in the development of the nation's first public procurement for a bikeshare system, which became Capital Bikeshare.

Send your cover letter, resume, and writing sample of which you were the sole author to hello @ metrobike.net. This position opened on 6/25/26 and is open until filled.

We are an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.